



Vice President for Administration and Finance

Oklahoma State University, Tulsa, Oklahoma

Oklahoma State University Tulsa was created in 1999 as a branch institution of Oklahoma State University. Since that time enrollment has grown to over 2700 students and the number of degree programs has expanded to 85. The campus, located in downtown Tulsa, Oklahoma on 200 acres, consists of five buildings with a new \$42 million research center currently under construction. The campus has an annual operating budget of \$24 million, with 55 full-time resident faculty, 150 commuting faculty from the OSU Stillwater campus and over 125 full-time staff. The campus has anticipated enrollment growth to 10,000 students over the next decade.

Oklahoma State University Tulsa announces a vacancy in the position of Vice President for Administration and Finance. Serving at the pleasure of the President OSU-Tulsa, the Vice President for Administration and Finance reports directly to the President of OSU-Tulsa and is a member of the institution's executive group and supervises all aspects of institutional administrative and business functions of the campus.

The ideal candidate will have a graduate degree in a related field or a baccalaureate degree with additional professional certification, supervisory experience, and a proven track record of success in a complex operational setting. Experience in a higher education institution is desired, but not a requirement for the position.

To ensure full consideration, a letter of application, resume, and the names, addresses, email addresses, and telephone numbers of three references should be received no later than August 7, 2005; however, applications will continue to be accepted until a successful candidate is appointed. Applications and nominations should be submitted to:

**Oklahoma State University – Tulsa
Human Resources, Main Hall 1405
700 N. Greenwood Avenue
Tulsa, OK 74106**

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