

## OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Improving our future by degrees

January 3, 2011

**State System Presidents** 

Dear Presidents:

Re: 2011 Real Property Master Lease Potential Project Listing—due by January 26, 2011

It is time again to request from your institution the listing of <u>potential</u> projects that you are considering to fund through the Real Property Master Lease Program during the calendar year 2011.

The law requires submission of the system-wide listing by this office to the legislative leadership within the first seven days of the legislative session. In order to comply with this criterion, please have your listing submitted to this office no later than close of business Wednesday, January 26, 2011.

Your listing should include the following components: (1) Name of the institution, (2) Name of the project, (3) Location of the proposed project, (4) Estimated total cost to be financed, and, (5) Brief description of the project.

It is not necessary to have your board approvals for each individual project on the listing at this time; however, it is advisable that you notify your boards of the listing of potential projects being submitted for consideration. At the time of the bond issuance, your board will be required to formally approve any projects to be included for financing. This has been the usual practice for past bond issuances.

Should you have any questions concerning this request, please contact our offices.

Sincerely,

Chancellor

GDJ/sm