

County Auditor – County Audit Division- Oklahoma City, Duncan, Ada, and Tulsa

The Oklahoma State Auditor and Inspector's Office is actively recruiting for the position of County Auditor in the district offices located in Oklahoma City, Duncan, Ada, and Tulsa. Our goal is to promote accountability and fiscal integrity in state and local government. Oklahoma law requires the State Auditor and Inspector's Office to provide objective and comprehensive evaluations of the practices and operations of the state, county, and local governments including agencies, boards, commissions, and governmental offices dealing with public funds. Our vision is to be the leading auditing organization in the State of Oklahoma that auditees, the legislature, citizens and other interested parties turn to for independent information regarding the effectiveness and efficiency of state and local government.

DUTIES: As a team member you will utilize your accounting and auditing skills to audit county governments in the various districts of the state. Extensive in-state travel will be required for most audits. State vehicles are provided.

RESPONSIBILITIES: The County Auditor performs financial, operational, and federal compliance audits and responsibilities include: conducting interviews with client personnel, evaluating internal controls, determining compliance with laws and regulations, assessing the effectiveness of operations and procedures, performing specific audit procedures, and preparing audit working papers to be used in writing the final audit report.

EDUCATION/EXPERIENCE: Bachelor's degree in accounting or other business related field, or a minimum of two years experience in an accounting and/or audit environment, Knowledge of generally accepted accounting principles, generally accepted auditing standards, and Government Auditing Standards.

ADDITIONAL SKILLS: Strong verbal and written communication skills, ability to work as part of a team, proficiency in Excel, Word, and CAATS, and a valid driver's license.

The Oklahoma State Auditor and Inspector's Office offers a competitive salary and excellent state benefits. The annual salary range is \$36,000 - \$40,000. If interested, please submit a letter of interest and your resume to Cindy Perry at CPerry@sai.ok.gov by February 10, 2012.

Cindy Perry, Director of Audits, County Audit Division

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The Oklahoma State Auditor and Inspector's Office is committed to our policy to provide equal employment and advancement opportunity without regard to political or religious opinion or affiliation, race, creed, gender, age, color, national origin, or disability. All qualified applicants are encouraged to apply.