**Employee Tuition Waiver Survey**

Please describe the institution’s policy regarding tuition waivers for employees, spouses and dependents in the dialog boxes below by indicating the percentage of tuition waived for each, plus any other relevant information.

*Oklahoma State Regents for Higher Education*

*Policy and Procedures*

*4.18.5(A)(2)(a)*

*“Reduced Tuition Benefit for Eligible Employees and Dependents. Subject to all applicable federal tax laws and regulations eligible employees at constituent institutions in The State System and their dependents may enroll in courses at the institution where employed and be charged tuition at the rate of one-half the amount regularly charged to students. The term “eligible employees” means full-time and permanent employees of the institution who are eligible under the institution’s benefit eligibility criteria. It should be assumed that an employee’s enrollment in a course of study is for the benefit of both the employee and the institution. Procedures including appropriate limitation as to the number of credit hours in a given term for which the benefit will apply shall be determined by the institution. Upon the institution’s determination that the employee’s enrollment in a course of study is primarily for the*

*benefit of the institution, the institution may waive or reimburse the employee for the remaining one-half of the tuition that was charged to the employee.”*

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| Institution: | Click or tap here to enter text. |
| Employee: | Click or tap here to enter text. |
| Spouse: | Click or tap here to enter text. |
| Dependents: | Click or tap here to enter text. |
| Comments: | Click or tap here to enter text. |
| Preparer: | Click or tap here to enter text. |
| Date: | Click or tap here to enter text. |

Thank you for your participation. Please return the completed survey to Mark Tygret mtygret@osrhe.edu on or before Thursday, January 18, 2024.