



Mid-Del Public Schools



Concurrent Enrollment Contract

At the start of each semester, this contract along with their college schedule must be submitted to their high school counselor before their high school schedule can be changed.

Mid-Del Public Schools supports and encourages a student's desire to be challenged academically while in high school. In order to ensure success, Mid-Del Public School's has instituted Board Policy I-7 (revised 12/14/2015) which states:

Concurrent Enrollment of High School Students in College

Juniors and Seniors who meet the requirements may participate in concurrent enrollment at any college and university. Because the Oklahoma State Department of Education requires all students to be enrolled in a full schedule of classes, students who wish to undertake college level work must combine high school and college courses equivalent to a full schedule. The following requirements must also be met:

1. *The rigorous requirements for concurrent enrollment established by the Oklahoma State Regents for Higher Education must be met.*
2. *All high school graduation requirements must be fulfilled. (See policy 1-9.)*
3. *Permission from the parent, counselor, and principal are required.*
4. *Credit hours undertaken at the college level must not be in excess of that permitted by state law relative to concurrent enrollment.*

1 three semester-credit-hour course	Can be replaced with	2 of the 7 high school hours
2 three semester-credit-hour course		4 of the 7 high school hours
3 three semester-credit-hour course <i>(If approved)</i>		5 of the 7 high school hours <i>*1 hour of driving cannot be given for the 3rd course taken</i>

Credit for Courses Taken as Concurrent Enrollment

A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester-credit-hours. For purposes of calculating workload, one high school unit shall be equivalent to three semester-credit-hours of college work. Concurrent enrollment courses will be recorded on students' high school transcripts as either core or elective credit.

1. *Core Credit: Grades earned and transcribed as a result of a concurrent enrollment will be included in determining a student's official grade point average. The weighted 4.5 grading scale will apply for all concurrent core courses.*
 - a. *According to the Oklahoma State Department of Education, the term "core academic subjects" means English, reading or language arts, mathematics, science, foreign language, civics and government, economics, arts (art and music), history, and geography.*
 - b. *Dual Enrollment for High School Credit: Dual enrollment provides junior and senior students of exceptional ability an opportunity to gain college and high school credit simultaneously. Students shall receive core credit in place of an approved list of required high school core courses that are not an End of Instruction course. Dual enrollment courses taken for high school credit must be approved by the principal and counselor prior to the student's enrollment in the concurrent enrollment course. Failure to pass these classes could jeopardize graduation. You may refer to the "Mid-Del Dual Enrollment Equivalency Chart" to help understand the type of course and the duration required to meet the equivalency requirements at both institutions.*
2. *Elective Credit: Grades earned and transcribed as a result of a concurrent enrollment will be included in determining a student's official grade point average. The 4.0 grading scale will apply for all concurrent elective courses.*

Concurrent Enrollment Policies and Procedures

If, at some point, the student who has concurrently enrolled in a college course chooses to either drop or withdraw from the course, the student is required to notify their high school counselor immediately. All students must maintain a full academic schedule as required by the Oklahoma State Department of Education and the Mid-Del Public Schools.

1. If the student drops or withdraws from the concurrent course within the first 6 weeks of the Rose State College semester, the student will be enrolled in a high school course for credit and the concurrent course will not be transcribed.
2. If the student drops or withdraws from the concurrent course after the 6th week of the Rose State College semester, the student will have two options:
 - a. Option 1: The student can enroll in an intersession course to be completed by the end of the semester at any college institution.
 - b. Option 2: The student will be enrolled in a high school course for no credit and the concurrent course will be transcribed as a grade of "NC" on their high school transcript

Section 1: All Mid-Del students wishing to take concurrent must fill out:

By signing this form, I understand Mid-Del Public Schools' Concurrent Enrollment Policy and agree to be held accountable to its terms and conditions. I also understand I must meet with my School Counselor the 6th week of enrollment as a mid-semester checkpoint.

Student's Name (Printed)	Student's Signature	Date
Parent's Name (Printed)	Parent's Signature	Date
School Administrator or Counselor's Signature	Semester & Year of Coursework: _____	

Section 2: Students wishing to take a dual enrollment course for a high school graduation requirement:

By signing this form, I understand that failure to pass a dual enrollment course could jeopardize my graduation. If the requirement is not met, I understand that I will be required to complete a credit recovery course before I will be considered a graduate.

Student's Name (Printed)	Student's Signature	Date
Parent's Name (Printed)	Parent's Signature	Date
School Administrator or Counselor's Signature		

Dual Enrollment Course	Replacing	High School Course