

Little Axe High School
Concurrent Enrollment Agreement

By signing this agreement I take full responsibility for having knowledge of and complying with the following terms regarding Concurrent Enrollment for College Courses.

- Concurrent courses are dual credit courses. These are courses in which the grade earned must be entered on the high school transcript as well as the college transcripts and become a permanent part of these documents. All Concurrent courses are transcribed as weighted courses. Concurrent courses count towards high school eligibility requirements.
- I understand that I am responsible for paying all course fees, books, supplies, and any tuition not covered by Oklahoma State Regents.
- **I understand that it is my responsibility to provide Little Axe High School a college transcript with my semester grades before the end of each semester.**
- The student assumes responsibility for earning the required units for high school graduation. Failure to earn credit in any concurrent course taken to meet high school graduation requirements may result in failure to earn a high school diploma.
- Students may enroll in a combined number of high school and college courses per semester, not to exceed a full time college workload of 19 credit hours. Each high school course is equivalent to 3 credit hours.
- **Students who choose to withdraw from a concurrent course must immediately contact their high school counselor so they may be enrolled in a full schedule. Failure to notify your high school counselor may result in disciplinary action.** By law all students are required to be enrolled in a full-time high school schedule (i.e. 7 consecutive hours).
- Any high school course added after the first three weeks of any semester can result in a No Credit for that class. A No Credit will be earned only if a student maintains a passing grade in that class. If a student earns a failing grade in the course it will be recorded as an "F" on their high school transcript.
- Students who receive a failing grade or withdraw from a concurrent course must have counselor approval to enroll in subsequent concurrent courses.
- Students must choose their concurrent courses so they do NOT conflict with the LAHS course schedule.
- Students concurrently enrolled may continue concurrent enrollment in subsequent semesters if she/he achieves a college cumulative GPA of 2.0 or above on a 4.0 scale.
- **Students must provide a college schedule to the high school counselor before their schedule can be changed.**
- Every two weeks the student will need to provide the counselors office with a current class grade.

Student

Date

Parent/Guardian

Date

This form must be signed by both student and parent/guardian and returned to your high school academic counselor before your schedule will be adjusted to reflect concurrent enrollment.

Parent/Guardian Quick Glance for Concurrent College Enrollment

Concurrent college enrollment refers to eligible high school juniors and seniors who enroll in college courses and earn both high school and college credit.

Concurrent enrollment is an important academic decision and should be carefully considered. This resource has been created to help you and your young adult determine if this is the right decision for them.

COURSE LOCATION

- College classes are offered in a variety of formats. Ask your high school counselor what options are available.

In person at the college campus	Completely online – no set class time; no in-person interaction; all assignments and most communication are done via email; students may schedule a time to meet professor in person
In person at the high school campus – professor comes to the high school	Virtual class – class is held online at a set time; students may participate from home or the high school; virtual interaction

- Online classes do have additional fees, do require a significant time commitment, and require regular access to a computer and the internet.
- Most college courses meet only two or three days a week.
- Some college courses are offered in eight weeks, and some are offered in 16 weeks.

YOUR RIGHTS AS A PARENT/GUARDIAN

- Even if your young adult is not yet 18, concurrent students are considered “college students.” As college students, parents/guardians cannot access student information without an express, written Family Educational Rights and Privacy Act (FERPA) release on file with the college. This includes grades, attendance records, contact with the professors, overall performance and bills.

STUDENT SELF-DISCIPLINE

- Student is responsible for their own coursework.
- Student will receive fewer reminders about coursework from college faculty.
- College course grades are often determined by fewer assignments and potentially fewer exams. This means one low grade makes a larger impact on the course grade. Low grades may impact eligibility for high school extracurricular activities and continuation of concurrent enrollment.
- Student is responsible for communicating with professors. Due to FERPA, professors are not allowed to release student information to parents/guardians.
- A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit shall be equivalent to three semester credit hours of college work.
- In addition to current high school workload, students should take into consideration obligations such as extracurricular activities, family commitments and work schedules.
- With college courses, students often have more flexibility and freedom during their day; therefore, student self-discipline is very important. To be successful in college courses, concurrent students need to develop strong time-management skills.

SELECTING COLLEGE COURSES

- Consider the student’s day-to-day schedule as well as which semester is more appropriate to enroll in a course.

- Discuss with the high school counselor the courses and scheduling that might work best, taking ALL of the student's schedule into consideration.
- If you have an excused absence for a high school activity, that is not an excused absence for a college course; therefore, you may not want to take a college course during a semester that you are involved in an activity that will cause you to have absences. (There are some college course activities that cannot be made up.)

HIGH SCHOOL & COLLEGE TRANSCRIPTS

- Every concurrent college course grade will go on the high school transcript. This also includes courses taken during the summer semester.
- A student's college transcript is permanent. A student's grades impact their high school and college grade point averages (GPA), future financial aid eligibility, admission to institutions of higher education, and eligibility to continue concurrent college enrollment.
- Students must earn a 2.0 GPA to continue concurrent college enrollment at any state system institution.

COSTS

- Senior concurrent college enrollment students are eligible for up to 18 hours of tuition waiver during their senior year in high school during the summer, fall and spring terms.
- Juniors are eligible for up to nine hours of tuition waiver for concurrent enrollment. **Funding for juniors is not provided by the Legislature and is subject to institutional funding availability.**
- **THERE ARE OTHER COSTS TO CONSIDER.** Students are financially responsible for course fees, books, supplies, transportation, and parking permits. Students should contact the college or university for details.
- Tuition and mandatory fees for state system institutions of higher education can be found at OKcollegestart.org under Financial Aid Planning, Financial Aid 101, The Basics, Oklahoma Tuition Breakdown.

ACADEMIC ISSUES

- Regardless of where the college course is held, your young adult is taking a college-level course. It will be different than a traditional high school class in many ways: higher expectations, independence/self-discipline, academic rigor and the academic calendar.
- Even if the high school is closed (school breaks, teacher in-service, etc.), students will have to attend the college course as scheduled by the institution of higher education. Institutions will provide students with the academic calendar for the semester.
- Students (not parents/guardians) **MUST** communicate with their high school counselors before they drop a college course.
- Dropping a college course also requires communication with the institution of higher education. Failure to properly communicate will result in a financial obligation and potentially a failing grade on the student's official high school and college transcripts.

ENROLL IN CONCURRENT COLLEGE COURSES

- Students must talk to the high school counselor regarding admission standards and course placement.
- A concurrent college enrollment permission form provided by the institution of higher education must be signed by the student, parent/guardian, and high school counselor or principal.
- Parents/guardians are welcomed and encouraged to visit the campus with students. Support your student, but let them lead the conversation.

Questions? Contact your student's high school counselor.

www.okhighered.org/concurrent-enrollment

HasCoursed	Participation1	District Course Name	OCAS Code	OCAS Course Name	LengthofCoursed1	T11	InstructionalLevel1
TRUE		1 ACCOUNTING 1 / FINANCIAL (C)	2401 ACCOUNTING I	2401 ACCOUNTING I	One Semester	C	0576 - College level
TRUE		1 ACTING 1 (C)	4019 DRAMA 1	4019 DRAMA 1	One Semester	A	0576 - College level
TRUE		1 AMERICAN FEDERAL GOVT. (C)	5541 UNITED STATES GOVERNMENT	5541 UNITED STATES GOVERNMENT	One Semester	C	0576 - College level
TRUE		1 ART APPRECIATION (C)	2817 ART APPRECIATION	2817 ART APPRECIATION	One Semester	A	0576 - College level
TRUE		1 ART HIST.: PRE-HIST. TO EARLY RES. (C)	2818 ART HISTORY	2818 ART HISTORY	One Semester	B	0576 - College level
TRUE		1 AUDIO PRODUCTION (C)	2910 Media Production	2910 Media Production	One Semester	C	0576 - College level
TRUE		1 BEGINNING PROGRAMMING (C)	2531 COMPUTER PROGRAMMING I	2531 COMPUTER PROGRAMMING I	One Semester	C	0576 - College level
TRUE		1 BUSINESS ETHICS (C)	2406 BUSINESS LAW/EDUCATION	2406 BUSINESS LAW/EDUCATION	One Semester	A	0576 - College level
TRUE		1 CALC 1-BUS/LIFE/SOC (C)	4611 PRE CALCULUS	4611 PRE CALCULUS	One Semester	A	0576 - College level
TRUE		1 CALC& ANALYTIC GEO. (C)	4612 CALCULUS	4612 CALCULUS	One Semester	B	0576 - College level
TRUE		1 CHILD & FAMILY IN SOCIETY (C)	3410 FAMILY RELATIONS/MARRIAGE AND FAMILY	3410 FAMILY RELATIONS/MARRIAGE AND FAMILY	One Semester	A	0576 - College level
TRUE		1 COLLEGE ALGEBRA (C)	4413 ALGEBRA III	4413 ALGEBRA III	One Semester	D	0576 - College level
TRUE		1 COLLEGE PHYSICS (C)	5211 PHYSICS I	5211 PHYSICS I	One Semester	A	0576 - College level
TRUE		1 COMPARATIVE RELIGIONS (C)	5750 HISTORY OF RELIGION	5750 HISTORY OF RELIGION	One Semester	B	0576 - College level
TRUE		1 COMPUTER BASED INFO SYSTEMS (C)	2556 WEB DESIGN	2556 WEB DESIGN	One Semester	A	0576 - College level
TRUE		1 COMPUTER DRAWING: ILLUSTRATOR (C)	2557 DESKTOP PUBLISHING	2557 DESKTOP PUBLISHING	One Semester	B	0576 - College level
TRUE		1 Computer Hardware	2531 COMPUTER PROGRAMMING I	2531 COMPUTER PROGRAMMING I	One Semester	A	0576 - College level
TRUE		1 Computer Operating Systems	2531 COMPUTER PROGRAMMING I	2531 COMPUTER PROGRAMMING I	One Semester	C	0576 - College level
TRUE		1 CREATIVE WRITING-FICTION (C)	4301 CREATIVE WRITING	4301 CREATIVE WRITING	One Semester	A	0576 - College level
TRUE		1 CRITICAL THINKING (C)	2755 CRITICAL THINKING SKILLS	2755 CRITICAL THINKING SKILLS	One Semester	A	0576 - College level
TRUE		1 CULTURAL ANTHROPOLOGY	5732 ANTHROPOLOGY	5732 ANTHROPOLOGY	One Semester	B	0576 - College level
TRUE		1 CULTURAL GEOGRAPHY (C)	5787 WORLD CULTURES	5787 WORLD CULTURES	One Semester	B	0576 - College level
TRUE		1 DEVELOPMENTAL PSYCHOLOGY (C)	5775 PSYCHOLOGY OF LEARNING	5775 PSYCHOLOGY OF LEARNING	One Semester	A	0576 - College level
TRUE		1 DRAWING I (C)	2878 Art - Drawing I	2878 Art - Drawing I	One Semester	A	0576 - College level
TRUE		1 EARTH SCIENCE (C)	5061 EARTH SCIENCE	5061 EARTH SCIENCE	One Semester	A	0576 - College level
TRUE		1 ELEMENTARY SPANISH II (C)	3162 SPANISH II	3162 SPANISH II	One Semester	B	0576 - College level
TRUE		1 ENGLISH COMPOSITION 1 (C)	4051 ENGLISH III (AMERICAN LITERATURE)	4051 ENGLISH III (AMERICAN LITERATURE)	One Semester	B	0576 - College level
TRUE		1 ENGLISH COMPOSITION 2 (C)	4054 ENGLISH IV (BRITISH LITERATURE)	4054 ENGLISH IV (BRITISH LITERATURE)	One Semester	C	0576 - College level
TRUE		1 FILM STUDIES (C)	2910 Media Production	2910 Media Production	One Semester	B	0576 - College level
TRUE		1 FIRST AID & CPR (C)	3310 HEALTH	3310 HEALTH	One Semester	C	0576 - College level
TRUE		1 GENERAL ASTRONOMY (C)	5020 ASTRONOMY	5020 ASTRONOMY	One Semester	A	0576 - College level
TRUE		1 GENERAL BIOLOGY (C)	5031 BIOLOGY I	5031 BIOLOGY I	One Semester	C	0576 - College level
TRUE		1 GENERAL BIOLOGY 1 (MAJOR) (C)	5031 BIOLOGY I	5031 BIOLOGY I	One Semester	C	0576 - College level
TRUE		1 GENERAL CHEMISTRY I (C)	5051 CHEMISTRY I	5051 CHEMISTRY I	One Semester	C	0576 - College level
TRUE		1 GENERAL GEOLOGY (C)	5140 GEOLOGY	5140 GEOLOGY	One Semester	D	0576 - College level
TRUE		1 GENERAL PSYCHOLOGY (C)	5641 PSYCHOLOGY	5641 PSYCHOLOGY	One Semester	C	0576 - College level
TRUE		1 GENERAL ZOOLOGY	5240 ZOOLOGY	5240 ZOOLOGY	One Semester	F	0576 - College level
TRUE		1 HUMAN ANAT. & PHYSIOLOGY (C)	5333 ANATOMY	5333 ANATOMY	One Semester	D	0576 - College level
TRUE		1 HUMAN RELATIONS (C)	5641 PSYCHOLOGY	5641 PSYCHOLOGY	One Semester	C	0576 - College level
TRUE		1 HUMANITIES- MODERN (C)	2951 HUMANITIES (NONCORE)	2951 HUMANITIES (NONCORE)	One Semester	B	0576 - College level
TRUE		1 INTERPERSONAL COMMUNICATION (C)	2750 COMMUNICATION SKILLS (SECONDARY ONLY)	2750 COMMUNICATION SKILLS (SECONDARY ONLY)	One Semester	A	0576 - College level
TRUE		1 INTRO TO BUSINESS (C)	2413 GENERAL BUSINESS	2413 GENERAL BUSINESS	One Semester	A	0576 - College level
TRUE		1 INTRO TO CHILD DEVELOPMENT (C)	5775 PSYCHOLOGY OF LEARNING	5775 PSYCHOLOGY OF LEARNING	One Semester	A	0576 - College level
TRUE		1 INTRO TO COMPUTERS/APPL (C)	2404 BUSINESS COMPUTER APPLICATIONS	2404 BUSINESS COMPUTER APPLICATIONS	One Semester	A	0576 - College level

TRUE	1 INTRO TO ENGINEERING (C)	8709 INT ENG DES (OHLAP)	One Semester	B	0576 - College level
TRUE	1 INTRO TO LITERATURE (C)	4230 WORLD LITERATURE	One Semester	B	0576 - College level
TRUE	1 INTRO TO NUTRITION (C)	8405 FOOD PREP & NUTRI I	One Semester	C	0576 - College level
TRUE	1 INTRO TO PUBLIC SPEAKING (C)	4221 Speech I (Intro AG Com For Speech or Fine	One Semester	A	0576 - College level
TRUE	1 INTRO TO SOCIOLOGY (C)	5720 SOCIOLOGY	One Semester	C	0576 - College level
TRUE	1 INTRO TO STATISTICS (C)	4740 STATISTICS AND PROBABILITY	One Semester	B	0576 - College level
TRUE	1 INTRO TO THEATRE (C)	2893 PERFORMING ARTS/THEATER I	One Semester	A	0576 - College level
TRUE	1 Introduction to The Criminal Process	5755 CRIMINOLOGY	One Semester	A	0576 - College level
TRUE	1 MEDICAL TERMINOLOGY (C)	9230 BUSINESS INFORMATION MANAGEMENT-MEDICAL	One Semester	A	0576 - College level
TRUE	1 MUSIC APPRECIATION (C)	3053 MUSIC APPRECIATION	One Semester	B	0576 - College level
TRUE	1 Music Theory I (C)	3054 MUSIC THEORY	One Semester	D	0576 - College level
TRUE	1 MYTHOLOGY (C)	4066 MYTHOLOGY	One Semester	D	0576 - College level
TRUE	1 Painting I	2871 Art - Painting I	One Semester	A	0576 - College level
TRUE	1 PERSONAL FINANCE (C)	2417 FINANCE (NOT FOR PERSONAL FINANCE LITERACY)	One Semester	C	0576 - College level
TRUE	1 PERSONALITY THEORIES (C)	5641 PSYCHOLOGY	One Semester	B	0576 - College level
TRUE	1 PHYSICAL SCIENCE (C)	5160 PHYSICAL SCIENCE	One Semester	C	0576 - College level
TRUE	1 PRE-CALC/ANAL.GEOMETRY (C)	4611 PRE CALCULUS	One Semester	B	0576 - College level
TRUE	1 PRINCIPLES OF MICROECONOMICS (C)	2412 ECONOMICS (BUSINESS)	One Semester	A	0576 - College level
TRUE	1 PSYCHOLOGY OF WOMEN (C)	5641 PSYCHOLOGY	One Semester	A	0576 - College level
TRUE	1 RACE & ETHNICITY IN SOCIETY (C)	5787 WORLD CULTURES	One Semester	B	0576 - College level
TRUE	1 SOCIAL PROBLEMS (C)	5720 SOCIOLOGY	One Semester	B	0576 - College level
TRUE	1 STRESS MANAGEMENT (C)	5641 PSYCHOLOGY	One Semester	B	0576 - College level
TRUE	1 SUCCESS IN COLLEGE AND LIFE (C)	2725 ACADEMIC ACHIEVEMENT (SECONDARY ONLY)	One Semester	A	0576 - College level
TRUE	1 SURVEY OF GEN, ORGANIC, & BIOCHEM (C)	5038 BIOTECHNOLOGY	One Semester	D	0576 - College level
TRUE	1 TRIGONOMETRY (C)	4750 TRIGONOMETRY	One Semester	C	0576 - College level
TRUE	1 U.S. HISTORY SINCE CIVIL WAR (C)	5410 UNITED STATES HISTORY	One Semester	B	0576 - College level
TRUE	1 U.S. HISTORY TO CIVIL WAR (C)	5410 UNITED STATES HISTORY	One Semester	B	0576 - College level
TRUE	1 WORLD REGIONAL GEOGRAPHY (C)	5530 GEOGRAPHY	One Semester	B	0576 - College level

School year: _____

**STUDENT TRANSPORTATION TO/FROM
CONCURRENT STUDENTS TO COLLEGE CLASSES
VOCATIONAL TRAINING CENTER AND OTHER SCHOOL ACTIVITIES**

REQUEST OF STUDENT TO FURNISH OWN TRANSPORTATION; AND NOTICE THAT SCHOOL DISTRICT WILL NOT BE RESPONSIBLE FOR ACCIDENTS OCCURRING WHEN STUDENT IS DRIVING VEHICLE INSTEAD OF ATTENDING CLASS ON HIGH SCHOOL CAMPUS/USING SCHOOL TRANSPORTATION PROVIDED

To: *Students attending college off high school campus/Technology Center and their parents.*

The Little Axe School District shall not provide transportation for students attending college classes off district campus. The Little Axe School District shall provide transportation for students attending Mid-America Technology Center. However, some students have expressed their desire to drive in their own vehicles, or to ride as passengers in vehicles driven by students, to/ from the Technology Center campus rather than to ride in the school bus.

This notice is to inform students and parents that students, and their parents, who sign this statement will be allowed to provide their own transportation between the school and college campus/between the school and the Technology Center campus. However, students and parents are informed that if students drive their own vehicles, or ride in a private vehicle, instead of riding in a school district bus, that:

1. Students and parents are informed that if students drive their own vehicles, will not be under the care and supervision of the district during such trips.
2. The district will not be responsible for the actions taken by students during such trips because the student and parent have elected to not be under the care and supervision of the district.
3. No school district insurance protection will be available if a student is injured on such trips because the student has elected to attend concurrent classes off campus.
4. Since the district only is responsible for negligent acts committed by its employees and is not an insurer of any injury received by a student, the student and parent will not be able to recover damages from the school district if the student elects not to be under district supervision and care during the trip and has an accident in non-district vehicles. STUDENTS AND PARENTS ARE THEREFORE ENCOURAGED TO SEE THAT APPROPRIATE PRIVATE INSURANCE PROTECTION IS ACQUIRED TO PROTECT THE STUDENT IN CASE OF INSURY.
5. The district will not be responsible for students and/or passengers that elect to use personal vehicles to travel to and from other school related activities for which the district provides transportation.

Having first read the information above, the student named below desires to use non-school transportation to/and from the college campus elected to attend, and the parent of that student, by signing below, consents to such transportation in non-district vehicles and RECOGNIZES THAT THE SCHOOL DISTRICT WILL NOT BE FINANCIALLY REPOSIBLE FOR ACTS COMMITTED BY STUDENT DRIVERS WHILE DRIVING TO AND FROM THE COLLEGE CAMPUS THAT THE STUDENT IS ATTENDING.

Singed this _____ day of _____.

Student:

Print name: _____ Signature: _____

Parent:

Print name: _____ Signature: _____

Student Grade: _____

College attending: _____

Technology Center attending: _____