Board Member Agreement

# 2019-2020

*The board of directors of Route 66 Main Street, Inc. is legally and ethically responsible for all activities of the agency. Please review the organization’s bylaws for further detail on the roles and responsibilities of the Board of Directors membership and officers.*

**I understand my responsibilities as a Board Member are to:**

* Advocate for the organization, educate the community and promote our mission;
* Attend at least 75% of the scheduled board meetings;
* Determine how the organization carries out its mission through long and short range planning;
* Adopt an annual budget and provide fiscal oversight;
* Hire and evaluate the performance of the executive director;
* Establish policies for the effective management of the organization;
* Approve work plans annually;
* Attend the annual board meeting and/or retreat;
* Recruit and nominate new board members, as needed.

**I understand that I am expected to make some type of financial commitment to the organization by:**

* Making a personal annual gift of $100 or more, or
* Soliciting an annual sponsorship from my employer or organization, or
* Soliciting an annual sponsorship from a *new* business, foundation or organization.

**I understand the volunteer expectations associated with this position are:**

* To be a **working member** of at least one committee (below); and
* To volunteer at two R66MS events for a minimum of two hours or
* Contribute to the planning of a minimum of two R66MS events.

**I agree to serve on the following committee(s) and attend the monthly meetings as I am able:**

**\_\_\_\_Executive/Organization Committee:** Fundraising, membership, policies, and administration.

**\_\_\_\_Economic Vitality Committee:** Business recruitment, and retention.

**\_\_\_\_Promotions Committee:**  Event planning, image enhancement, and communication.

**\_\_\_\_Design Committee:** Façade Squad, beautification, architecture and landscaping.

I accept the above commitment as an understanding of my role and responsibilities as a member of the Route 66 Main Street Board of Directors.

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Name of Board Member Signature Date