



Board of Directors Expectation & Commitment Form

The Board of Directors of Claremore Main Street, Inc., is legally and ethically responsible for all activities of the agency.

Board Member's Name: _____

I understand my responsibilities as a Board member are to:

- Advocate for the organization, educating the community & promoting our mission.
- Determine how the organization carries out its mission through long and short range planning.
- Adopt an annual budget and providing fiscal oversight.
- Hire and evaluate the performance of the executive director.
- Evaluate the Board and the organization's performance in achieving its mission.
- Establish policies for the effective management of the organization.
- Approve work plans annually.
- Attend at least 70 percent of the scheduled Board meetings.
- Participate as a working member of a committee (below).
- Provide professional counsel, guidance and volunteer support as needed.
- Remain positive and unified as to Board decisions reached by the majority, regardless of personal opinions.
- Invest annually as a financial partner (\$50/individual or \$250/business).
- Participate in a minimum of four of the fundraising and volunteer responsibilities annually (below).

Fundraising and Volunteer Responsibilities (check your choices):

- | | |
|---|---|
| <input type="checkbox"/> Secure one Stuart Roosa Partner | <input type="checkbox"/> Volunteer at Bluegrass & Chili parking |
| <input type="checkbox"/> Recruit three Patti Page Partners | <input type="checkbox"/> Volunteer at Dickens of a Ride |
| <input type="checkbox"/> Collect 10 Friends of Main Street | <input type="checkbox"/> Volunteer at Ladies Lifestyle |
| <input type="checkbox"/> Enlist one event sponsor (\$750 value) | <input type="checkbox"/> Volunteer at Dickens on the Boulevard |
| <input type="checkbox"/> Get one new person to join a committee | <input type="checkbox"/> Volunteer at St. Paddy's Party |
| <input type="checkbox"/> Recruit five new Main Street volunteers | <input type="checkbox"/> Volunteer at Bangers and Mash Lunch |
| <input type="checkbox"/> Serve on the Ladies Lifestyle committee | <input type="checkbox"/> Volunteer at Taste of Claremore |
| <input type="checkbox"/> Serve on the Food Truck Thursday committee | |

Committees

- Organization Committee - fundraising, membership, sponsorships
- Design Committee - landscaping, architecture, walkability, visual appeal
- Promotion Committee - event planning, retail activities, increased foot traffic
- Economic Restructuring Committee - business recruitment and retention

I accept the above commitment as an understanding of my role and responsibilities as a member of the Board of Directors of Claremore Main Street, Inc.

Signature of Board Member

Date