

June 10, 2017

Vendor Application



Business Name _____

Contact Person _____

Address _____

City, State, Zip _____

Phone _____

Cell Phone _____

Email Address _____

Describe items to be sold and/or attach menu:

OK Tax ID # _____

Commercial/Food Vendors	10x10	\$100.00
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	10x20	\$185.00
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Arts & Crafts Vendors*	10x10	\$ 50.00
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(*100% of items sold must be handmade)

Food Vendors Only: Electric Outlet YES ___ NO ___ Amperage needed _____ \$20.00

Food Vendors Only: Water Hook Up YES ___ NO ___ (Limited number available) \$10.00

TOTAL ENCLOSED: _____ (Vendor app and fees must be paid in full by May 31, 2017)

1. Event day is Saturday, June 10, 2017 in Collinsville, OK. Set-up by the vendor should be no later than 8 am on the morning of the event unless other arrangements have been made. Exhibitor's vehicles must be out of the event area by 8 am. Streets will be closed starting at 6 am.
2. **All sales during the event are subject to local and state sales tax of 9.167%. The tax monies will be collected at the end of the event by a representative of Collinsville Downtown, Inc. If you have an Oklahoma Tax ID number, we must have a copy for our files. A sales tax form will be provided to all vendors at registration.**
3. Your location will be provided to you upon your arrival the day of the event.
4. **PLEASE NOTE:** Tents, tables and chairs are NOT provided! Food vendors requiring electricity must provide their own extension cords. Oklahoma is often very windy and something to anchor your tent is recommended.
5. You may begin tear down after 5:00pm. We ask that your area be clean and vacated **BY 6 pm., NO LATER.** This is strictly enforced by the Collinsville Police Department.
6. This is an outdoor event and there are no guarantees for weather. **Fees are not refunded unless Collinsville Downtown, Inc. cancels the event.**
7. We cannot guarantee that any vendor will have an exclusive on any item.

HOLD HARMLESS CLAUSE: The exhibitor/vendor assumes the entire responsibility and liability for losses, damages and claims arising out of injury to persons or damage to displays, equipment or other property brought upon the premises and agrees to indemnify, defend and hold harmless the Collinsville Main Street Program and it's owners, servants, agents, officers and any employees against all claims or expenses for such losses, including reasonable attorney's fees arising out of use of space at the event. The exhibitor/vendor understands that the Collinsville Main Street Program does not maintain insurance covering the exhibitor/vendor's property or lost revenues and it is the sole responsibility of the exhibitor/vendor to obtain such insurance.

SIGNATURE _____ DATE _____

We look forward to seeing you at the 16th Annual Hogs 'N' Hot Rods!

Mail Vendor Application and check to:

Collinsville Downtown, Inc. / Attn: Kim Miller

1126 West Main Street / Collinsville, OK 74021

Phone (918) 371-5530

Email downtownincorporated@gmail.com

Website: www.collinsvilledowntowninc.org

FOR OFFICE USE ONLY

Type of Vendor:	Food	Arts & Crafts	Commercial	Non-Profit
Date rec'd	_____	Check#	_____	Rec'd By
Tax ID Rec'd	_____	Taxes Collected	_____	