



FACADE GRANT PROGRAM

Providing financial incentive to Claremore Main Street business and property owners to improve the exterior of their building while retaining the historic character of the district.

Claremore Main Street is dedicated to its mission to enrich downtown Claremore by promoting a healthy downtown economy and advocating for revitalization and historic preservation.

We are currently offering our Facade Grant Program, matching the investment you make on the exterior of your property dollar-for-dollar. For 2017, we're offering three matching grants up to \$1,000 dollars.

APPLICATION DEADLINES:
Quarterly - June 30, September 30,
December 31, March 31

NOTIFICATION OF AWARD
Notification will be made within one month of the application deadline.

Projects must be completed and receipts for reimbursement must be submitted no later **within 6 months of the award notification.**

ELIGIBLE IMPROVEMENTS

- Masonry or mortar joint repair
- Window or door repair/replacement
- Transom and window repair/replacement
- Replacement of architectural details
- Removing non-historic materials (siding that covers windows, bricked-over door openings, removing paint from brick, etc.)
- Exterior painting (except for applying paint to unpainted brick, subject to Claremore Main Street design standards)
- Repair, replacement or addition of awnings
- Exterior lighting and signage
- Other improvements may qualify on a case-by-case basis. See Claremore Main Street for advice.

Priority of projects will go to those who can prove:

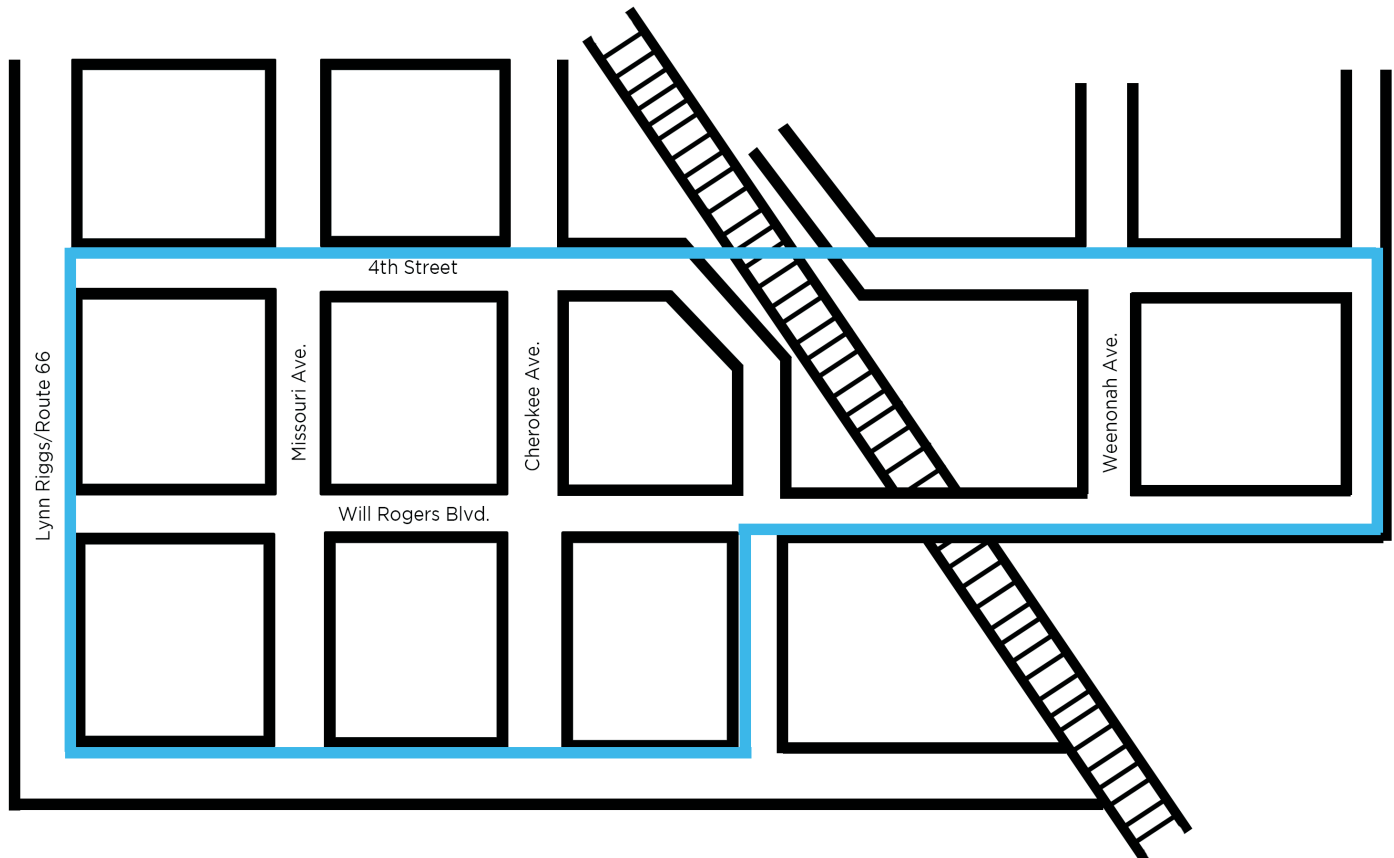
- **High visual impact** - Would the work make a dramatic difference in the district?
- **Historic/Architectural Integrity** - Programs that keep/return a building to its historic appearance will be given special consideration. Grants will not be awarded to projects that cover, damage or remove original architectural detailing.
- **Lasting improvement** - High quality improvements that will be durable for years.
- **Active Street Front** - Eligible facades must have a public entrance to qualify.

PROGRAM RULES

- The building must be located within the boundaries of Claremore Main Street's program area.
(see map below)
- Your application must be submitted and approved before beginning work. Grants are not awarded for work done prior to approval.
- Qualifying buildings on the National Register of Historic Places will need to follow the Department of the Interior Standards for Rehabilitation.
(Check with Claremore Main Street to see if your building is qualifying.)
- Facade work, including painting, window repair and/or replacement, and/or cleaning of masonry must follow the Oklahoma Design Guidelines as published by the Oklahoma Main Street program.
- Applicant should consult with the State Architect (free) or a hired architect to ensure the renovations are consistent with the buildings history.
- Before and after photos (digital or print) must be submitted to Claremore Main Street.
- An eligible facade is defined as an individual storefront or side of a building with a public entrance. Separate elevations (facades) and separate addresses may qualify for separate grants.
- Grantees must use local products and companies as available.
- Claremore Main Street will not award a grant if a qualifying proposal is not submitted per this application's guidelines. All decisions regarding applications are the sole authority of Claremore Main Street and are final.
- Once the project is completed, submit paid receipts for the improvements. Claremore Main Street will verify the work was done in accordance to the approval of the project plans before reimbursing funds.

WHAT COSTS DO NOT QUALIFY FOR THE MATCHING GRANT?

- Labor by the applicant or friends of the applicant.
- Any costs that exceed the \$1,000 grant will be the sole responsibility of the owner.
- Any work done that does not meet the standards above or was not on the original application.





If the application is being made by someone other than the property owner, written permission from the property owner allowing the improvements must be submitted with the application.

“Before” color photographs (minimum of 2) showing the existing condition of the building must be submitted with the application. Digital copies are preferred.

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Submit supporting documentation that describes the proposed work. Be as specific as possible. This is the “after” to your “before” photos. Supporting documentation might include:

- Brief written description
- Product brochures
- Architect’s sketch
- Paint sample cards
- Contractor’s quotes
- Line drawings to scale

Your Name: _____

Property Owner’s Name: _____

Property Address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email Address: _____

Is the property in the National Historic District? Yes No Unsure

If yes, Property’s Status in Historic District: Contributing Non Contributing

Estimated Cost of Improvements: \$_____ Grant Amount Requested: \$_____

Working with the State Architect Hiring an Architect Designing on my own

On an additional page, please describe the planned work in detail and how it will improve the property. This description should be two paragraphs minimum.

I have read and understood the program rules. I understand that I am responsible for the ongoing maintenance of the improvements described herein. I further understand that Claremore Main Street must approve improvements prior to work starting, and that I must submit paid receipts before Claremore Main Street will issue the grant funds.

Signature: _____

HOW DO I SUBMIT THE APPLICATION?

- Fill out the attached form completely and to the best of your knowledge, attaching a detailed description of the work to be done and all supporting materials.
- Mail, drop it off or email at the Claremore Main Street office by the deadline on Page 1.

Claremore Main Street | 419 W. Will Rogers Blvd., Claremore, OK 74017
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