**Reinvestment Reporting Guideline**

New Portal Homepage. Select (**NEW Monthly Reinvestment**)



Once you are in the report

1. NOW – your community’s name will automatically populate
2. Enter year and select month
3. If you answer “**YES**” to any of the reinvestment questions, you will need to hover over the text box for the definition to show up.



**Update or View Reinvestments**



The look will be different, but your reinvestment reporting will be listed here you will need to select the one you are editing.

