



Women's foundation of Oklahoma

An Endowed Fund of Communities Foundation of Oklahoma

November 1, 2016

Byer, Ms. Julie
OACRAO Representative
University of Central Oklahoma
100 North University Drive
Edmond, Oklahoma 73034-0170

Dear: Ms. Byer

WOMEN'S FOUNDATION OF OKLAHOMA: \$ 5,000 GRANT AWARDS

Please Forward to Counselor/Advisor for Non-Traditional Students

The Women's Foundation of Oklahoma (WFO) is pleased to make available **Grant Awards up to \$5,000 each** in support of higher education institutions' services for single mother students. The WFO Grant is to be used to further assist your efforts toward recruitment, enrollment, and retention of single mothers pursuing a degree and/or career certification at your institution.

This is the third year of this grant making initiative and focuses on providing systemic support for single mother students on campuses across Oklahoma. WFO is an endowed fund of Communities Foundation of Oklahoma, and derives its grant making budget from the annual distribution of the endowment as well as additional support through foundation and individual donors.

The grant is NOT restricted to institutions that are already part of the growing network of *Single Mothers Academic Resources Team (SMART)* programs but is intended to assist in your services and events you provide on your campus to support single mother students. SMART programs are a partnership with the Oklahoma State Regents for Higher Education, Oklahoma City Community College and WFO.

All public college and university campus recruitment/advisement offices that work with non-traditional programs for students who are single mothers are encouraged to apply. Application deadline is January 13, 2017 for project implementation May 1, 2017 through May 1, 2018. A written final report will be required as well as a convening of grant recipients.

Respectfully,

Susie Graves
Executive Director
sgraves@cfok.org
(405) 488-1450

2932 n.w. 122nd, suite d
oklahoma city, ok 73120
phone: 405.488.1450
facsimile: 405.755.0938
toll-free: 877.689.7726
www.wfok.org

WOMEN'S FOUNDATION OF OKLAHOMA: GRANT APPLICATION GUIDELINES

Easy to Apply: The application requires only a letter from the submitting institution. The letter should not exceed 4 pages and must include the following:

- 1) *Contact Information: Grant Developer; Title; Position; Institution*
- 2) *Signature of Approval for Grant Submission from Institution Administrator with Name/Position/email/office phone number*
- 3) *Describe how your institution would use a grant up to \$5,000 to advance any one or all of WFO's goals in advancing education for single mothers at your institution:*
 - Expand Awareness of Educational Opportunities for Single Moms
 - Create New and/or Support Existing Programs on Your Campus
 - Create New and/or Existing Events for Single Mothers on Your Campus
 - Describe services or systems currently in place and ideas for expansion
- 4) *Proposed budget*
- 5) *Proposed evaluation criteria (i.e. how will you measure success? e.g. number of participants? Retention from semester to semester? Impact on other campuses? Support programs initiated?*
- 6) *If funded, how will the service/project/event be sustained?*

TIMELINE

Grant Application Deadline:	Friday, January 13, 2017
Notice of Grant Awards:	On or before April 15, 2017
Term of Grant:	May 1, 2017 – May 1, 2018
Final Report Due:	June 1, 2018
Required Convening	September 14, 2018

PLEASE REFER TO THE ATTACHED FAQ'S for additional information



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SINGLE MOTHER STUDENT CAMPUS GRANT APPLICATION FAQ'S

Q: What is the focus of the grant making initiative?

A: The Women's Foundation of Oklahoma (WFO) invests solely in the economic self-sufficiency of Oklahoma women girls. The current initiative focuses on providing systemic supports for single mother students on Oklahoma higher education campuses.

Q: How much is the award?

A: WFO grants will range from \$1,000 to \$5,000 with the number of awards dependent on the funds available and quality of applications.

Q: What will the grant fund?

A: The needs of single mother students varies on campuses across our state. This initiative asks each campus to evaluate the needs of this special population and design supports, programs or events to address those needs.

Q: Is there anything the grant will not fund?

A: Yes, it will not fund capital campaigns nor scholarships.

Q: When is the grant due and where do we send it?

A: The postmarked grant deadline is January 13, 2017. Applications should be mailed to:
Susie Graves, Executive Director
Women's Foundation of Oklahoma
2932 N.W. 122nd, Suite D
Oklahoma City, OK 73120

[In addition, copies may also be emailed to: sgraves@cfok.org

Q: What is the application process?

A: The application requires only a letter from the submitting institution and should not exceed four (4) pages. Please refer to the application letter for additional details.

Q: If our college/university was funded last year, may we reapply?

A: Yes, WFO does not limit its support of programs serving single mother students to a single award.

Q: What are the requirements if awarded?

A: Grantees are required to submit a written final report. Representatives from the awarded institutions are also required to participate in a convening in OKC on September 14, 2018.

Q: What if a representative from our campus cannot attend the grantee convening?

A: Non-attendance at the grantee convening makes the institution ineligible for funding in the next grant cycle.

Q: How can I get more information and assistance in preparing this grant submission?

A: Contact Susie Graves, Executive Director at (405) 488-1450 or by email at sgraves@cfok.org

Q: What additional assistance with grant submission will be provided?

A: A technical assistance conference call or ITV will be held. Contact Dr. Debbie Blanke at dblank@oshe.edu