Spring/Summer 2024 Meeting Minutes

**Date:** Monday, July 17, 2024

**Time:** 9:15 a.m.

**Place: Virtual/Zoom**

# Location: Hosted by UCO

**President/Chair:** (Acting)Dr. Gina Gordon, UCO

**Secretary/Treasurer:** TBD

# MINUTES

1. **Welcome/Introductions** – virtual session (few notes, vacant secretary position)
	1. Called to order at 9:30
2. **Gina Gordon/UCO Team**
	1. Who are you/What institution or educational entity do you represent?
		* 1. Gina Gordon, UCO
			2. Jera Winters, UCO
			3. Christine Fischer OSRHE
			4. Ardenna Harris, Langston
			5. Taya Mamba, Langston
			6. Jamie Wilks, SWOSU
			7. CJ Smith, SWOSU
			8. Kristen Scheer, TU
			9. Barbara Waxman, TU
			10. Jessica Secratt, NSU
			11. LaKrisa Walker, ?
			12. Jeanie ?, ?
3. **Christine Fisher/OSRHE**
	1. Funds given by OK Legislature from ARPA and EASES
		1. ARPA: Used for teacher preparation programs at UCO and NSU
			1. Transforming emergency certifications to traditional certifications
			2. Funding through 2026
		2. EASES: For non-profit schools via the Oklahoma State Department of Education
			1. 4 programs; 11 million for teacher certifications
			2. Must be spent by Jan 2025
			3. 4 teacher certification programs, OSU, Cameron, + 2 others I missed
			4. Fund adult degree promotions through Reach Higher Program
			5. Extension of childcare supplements
			6. Micro credentialing
			7. Scholarship funds
	2. Continuing Programs
		1. Gear Up
		2. OFFN expansion to UCO and Cameron
			1. This program allows for RUSO universities to have remote access to a supercomputer
	3. Underwent a review by NSF for sexual harassment policy requirements
	4. Updated all compliance issues
	5. Christine mentioned a possible Grantwriting Summit in Summer 2025 (did not happen for 2024)
		1. 1-2 days
		2. Please send Christine ideas for topics and/or structure
		3. She has past records for reference
		4. Information for approval will go out in September
4. **Approval of Minutes** – Fall 2023 CGR Meeting at NCURA, Region V Meeting, OKC
	1. **Gina Gordon** – Meeting held on October 2023
		1. Jessica - Motion to approve and CJ – Seconded
		2. Discussed website updates by Christine
		3. Discussed membership fees
		4. Need for new elections/voting by email
		5. Oklahoma Research Day
			1. Update: event was successful, NSU will be hosting next year
		6. Christine mentioned the discussed plan for CGR reps to attend career fairs to increase professionals in the field
		7. Will need updated tablecloth and informational materieals
		8. OSRHE might be able to handle job fair fees?
		9. Workshops might need to be charged event, could roll membership fees into registration
			1. Sponsors?
		10. Christine will look into possible ways to include billing/membership fees on the website for universities to pay
		11. Group seems to agree that it should be an institutional, transferrable membership.
		12. Gina states that we will need to consider the potential hiring of Research Administrators by the participating colleges to determine if recruitment is needed at this time
		13. Jessica stated that they (NSU) are applying to NSF GRANTED to fill the gap between pre- and post-award in their institution
		14. Training of new PI’s in spending policies and process
		15. Gina advised that we are looking at a software expansion for the same reason
		16. Jessica explained that they need onboarding to help early career researchers to help them navigate the grants process; was interested in the level of interest across RUSO for a program that might train them all as a group, rather than duplicate efforts
		17. Christine mentioned collaborative development of a large project each year that helps all member institutions
		18. Jessica mentioned a faculty mixer between RUSO universities to form collaborative efforts between PI’s
			1. Speed dating format
			2. Potential lunch meeting
			3. Gina asked if we would like to set up a committee to move forward on the mixer, no response
				1. Should send in action items with minutes?
		19. Jessica returns to membership fee amounts, suggests $250 per institution
		20. This would require amendment of bylaws, Christine will prepare for next meeting
		21. Christine also mentioned a prior idea of including affiliate members (such as community colleges); this would also require a change to bylaws
		22. Gina suggested a joint effort on drafts for amendments
5. **Guest Speaker** – Lori Gwyn, DHHS, Office of Research Integrity, PHS/NIH, INBRE research misconduct
	1. Was a part of CGR through Southwestern Sate
	2. Now with the Office of Research and Integrity (ORI) with DHS/DHHS
	3. ORI’s funds generally go toward training graduate students, more high school activity being seen
	4. Lori would like to use undergraduate focus to generate opportunities for training in the PUI
	5. NSU had an ORI grant and hosted a conferred to discuss Research Integrity, which was well received by ORI
	6. Website: ori.hhs.gov
		1. Website includes real, resolved case studies
	7. Regulatory organization which is the conduit for reporting fabrication, falsification, and plagiarism
	8. Office has two divisions: Investigation and research/policy education
	9. Updated policies to be released soon
	10. They have grants to be used for training on research integrity and conference grants (up to $75,000)
	11. She is seeking expressions of interest in system-wide style training regarding research misconduct
		1. Jessica mentioned a need for in-house training comparable to CITI, which is a regulatory requirement and is currently paid on a contract basis (around 6-7,000 per year)
		2. Suggested format includes training that mirrors RCR training from CITI, trains faculty how to train students in correct policy, and ORSP on training faculty
		3. Lori mentioned cartoon-style videos created by ORI to train graduate students; she will provide the link, and would appreciate feedback
		4. Christine asked if there was a way to provide credentials, perhaps through OSRHE as an administrative body
		5. Gina added that micro credentialling would be a good idea
		6. Jessica added that administration would like presentations on writing and grants management
		7. Jessica mentioned that having a staff member that was available to review policy after rule updates would be helpful, as well as training sessions for grant professionals on updates
		8. There is a compliance position at OSRHE (Lauren Donner) who might be able to help with that, contact info will be shared
		9. ORI has policy professionals, but their workload might be too full to perform that function
	12. Jessica suggested that Lori share open grant opportunities with ORI
	13. Resources: Policy review - Laura Donner/OSRHE
6. **New Business - Gina Gordon**
	1. Gina and Jera to be attending NCURA; will bring back information to the group
	2. Installing a new chair for CGR as well as secretary/treasurer
	3. Gina called for nominations, including self nominations; none received
	4. Gina suggested a vote through email
	5. Suggestion to rotate through member institutions
	6. Jessica suggested annual rotation; requested not her to start, as she has Oklahoma Research Day this year
	7. Will draft an amendment for rotation system
	8. NSU is hosting ORD 2025 - March 7, 2025, at UCO, CGR Table
		1. On Tahlequah campus
		2. Meetings underway
		3. Check on sponsorship
		4. Guest speaker ideas or suggestions requested by Jessica
		5. Jessica is currently working on getting the website up, working with IT to get it past high security features in place at NSU
		6. Hopes to have the website and logo together by October 2024
7. **Other Business**
	1. Open floor
		1. Jessica Secratt asked about IDC pulldowns
			1. Align policies with other regional universities?
	2. No takers for breakout sessions
	3. CJ Smith asked a question regarding grants.gov’s interaction with research.gov; needs to provide a letter of support to finish application, which moved form grants.gov to research.gov
		1. Gina advised to work with program office and that website support was helpful
		2. Gina advised that it might work by having the PI give SPO access to CJ, or asking the PI to help submit the document
	4. Updates
		1. Gina advised UCO was seeing an increase in applications
		2. Christine advised that next meeting would be in fall 2024
			1. Can use the online format once per year
		3. Discussion of which in-person venues would be best
8. **Adjourned at 11:16 AM**