

Cleaning List for Robertson

ALL of the following items must be cleaned before you are allowed to check out. Community areas (vanity and bathroom) must be cleaned prior to **anyone** checking out. Having all of these items done prior to calling an RA for check out will expedite your check out from Robertson Hall. Questions? Email Housing at housing@usao.edu.

Thank you for your cooperation.

Bathroom (all residents in suite are responsible):

- Shower walls, shower floors, tub
- Toilet
- Floors and baseboards
- Sink and faucet clean
- Underneath sink wiped down
- Vanity and medicine cabinet
- Fan vent wiped clean
- Counter tops wiped clean
- Soap tray cleaned
- Door cleaned-front & back
- All walls must be cleaned of any markings, tape, tacks, or sticky residue, and 3M products

Bedroom:

- Window, window ledge, and blinds
- Floors and baseboards
- Closet including baseboards
- All drawers wiped out
- All shelves wiped down
- Tops of desk and dresser wiped down
- Door cleaned front & back
- Vent in door needs to be cleaned *if applicable
- Bedroom doors, bathroom doors, entry doors must be cleaned of debris from both sides of each door. No tacks, tape, sticky residue, and 3M products
- All walls must be cleaned of any markings, tape, tacks, or sticky residue, and 3M products

Vanity (for those that live in rooms where the vanity is in the bedroom):

- Counter
- Drawers
- Sink and faucet
- Mirror
- Cabinet-inside and out

Entryway (for those that live in rooms that have an entry):

- Vacuum area
- Clean walls and baseboards
- All walls must be cleaned of tape, tacks, or sticky residue, and 3M products

Check out must be completed no later than
Saturday April 23 at 5 pm.